

# Strong Foundations Charter School

Official  
Board of Trustees Meeting  
December 7, 2011  
6:00 p.m.

Present: Board Members - Kathleen McClaskey, Colleen Sliva, John Turbyne, Kelly Loosigian, Adam St. Louis, and Gordon Welch. Principal Beth McClure (not a board member)

1. Call to Order 6:07 pm
2. Secretary's Report
  - Meeting minutes from November 2, 2011
  - Corrections – accepted as written
  - Adoption motioned by Colleen second by Gordan
3. Treasurer's Report and Manifest
  - Financials - Have someone take a closer look at numbers/budget  
John has concerns about going ahead with building and impact on current budget scenario.
4. Fund Development
  - Fund Development Committee Progress – SFES working at feasibility study in progress – pledge commitments in process with families and businesses
  - Still looking for 100% board participation, now at 70%.
  - Committee is looking also at grants but large time/contribution commitment concerns
  - Kathy willing to sit with staff and look into possible grants
  - Fit report – online book fair currently going on. Pancake breakfast raised approx \$1000.
5. Facilities Update
  - Facility progress -
    - i. Discussion - Do we break ground in January?
    - ii. Gordan to look into penalties for time over run (shoot for August 1<sup>st</sup>)
6. Principal's Report
  - Charter school oversight committee visit - very supportive
  - Lots of after school activities
  - Upcoming visit from core knowledge and presentation to be given
  - Good staff development/training happening
  - Ischool digital - coming in to meet with school this week

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7. Old Business
  - Strategic Planning – reviewed survey responses (49 responded)
  - Principal Evaluation - still in progress

8. Adjourn 7:54pm

**Dates of next meeting: Wednesday January 18, 2011, 6:00 p.m. at 715 Riverwood Drive, Pembroke**

### **Action Items from November 2, 2011:**

**Beth – Talk with Jim about running cash flow projections re construction**

**Kathy – Work with a staff member to research possible grants**

**Beth – Make Grant writing narrative/language available to board**

**Gordan – Contact building about guarantee due date with penalties**

**Adam – Contact Jenna about school web site and updates**

**Beth – NECAP policy for next meeting seek legal opinion**

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<b>Trustee</b>	<b>Term</b>
Kathleen McClaskey	3 Year Term – June 2009 to June 2012
Colleen Sliva	3 Year Term – June 2009 to June 2012
Mark Sisti	3 Year Term – June 2009 to June 2012
Gordon Welch (parent)	1 Year Term – June 2011 to June 2012
Adam St. Louis (parent)	1 Year Term – to June 2012
Kelly Loosigian (parent)	1 Year Term – to June 2012
John Turbyne	3 year term – to June 2012
Randy Welch	3 year term – May 2011 to June 2014
Open: 1-year term ending June 2012	