

Official
Board of Trustees Meeting Minutes
July 27, 2011
5:45 p.m.

Present: Kathleen McClaskey, Colleen Sliva, Randy Welch, Kelly Loosigian, Adam St. Louis, and Principal Beth McClure (not a board member), Cathy Valley (not a board member, acting secretary)

1. Call to Order: 5:50
2. Welcome New Board Members
3. Secretary's Report
 - Meeting minutes from June 15, 2011
 - Corrections
 - Adoption: motion to adopt by Sliva, second by R. Welch, St. Louis and Loosigian abstain, they weren't present. Passed unanimously.
4. Treasurer's Report and Manifest
 - Financials
5. Fund Development
 - Fund Development Committee Progress: Sliva and McClure met with Caseser? about getting help for SFCS. Gave a list of contacts for people that can help.
 - FIT Report: didn't meet
6. Facilities Update
 - Facility options: modulars for 7th grade. Delivered Aug 22th; current 6 month lease but can be extended. Electrical needs to be run w/an extra line.
7. Principal's Report: summer camp going well. Getting new 7th grade teachers up to speed; hiring continues for 6th grade teacher and office staff.
8. Old Business
 - Principal Professional Growth Plan – Update – Randy provides an option that will be reviewed by committee on Aug 4th
 - Action items from June 15th Meeting (see page 2)
 - Kelly Loosigian has agreed to be nominated for the position of Secretary.
 - Board of Trustees Office Nominations: Chair: McClaskey. Vice Chair: Sisti, Treasurer : Turbyne, Secretary: Loosigian; move to nominate as presented, moved by R. Welch, seconded by Sliva, passed unanimously.

9. New business

- SF Elementary School Board Members, need approval by SFCS board for new members: Dina Condodemetrakys, Cheryl Gordon, Danielle Fitzgerald. Motion to nominate the 3 members by McClaskey, second Randy Welch, approve unanimously. Returning members are: Graff, Sliva, McClure.
- Principal Contract:
 1. Motion to amend contract back to original salary of \$65,520. SFCS will pay up to \$4788 for her course work for Fall 2011, spring 2012 and summer 2012.
 2. Amend date under #2. TERM to August 17, 2012,
 3. Amend date under #4. TIME should be August 15, 2012.
 4. Amend #5 SCOPE OF WORK: coordinate all operations of Strong Foundations Charter School, in accordance with the principal job description as adopted by SFCS board of trustees adopted on December 15, 2010. Rest to be deleted.
 5. Motion to approve employment contract with amendments moved by R. Welch, seconded by Sliva. Passed unanimously.

10. Action Items

- McClaskey to remind board members in next email to donate to SFCS
- Board to come up with a strategic plan
- McClure to check with Turbyne to see if ok to transfer \$4788 from the contingency fund to 2011/2012 budget as revenue.
- Valley to show Kelly about taking notes
- McClure to make sure binders are done for new board members

11. Adjourn

Dates of next meeting: Wednesday August 17, 2011, 5:45 p.m. at 715 Riverwood Drive, Pembroke

Action Items from June 15, 2011:

- McClure to email budget numbers to board
- McClure to find estimate for 2 story addition
- McClure to get cost estimate for remodeling the upstairs of the Consignment Store
- Board to come up with a strategic plan
- Nominations for secretary at July board meeting
- McClaskey to send an email to Kelly and Adam for being nominated to board
- McClaskey to send an email to Jason thanking him for his interest in the board but not nominated.
- Reconsideration on the meeting night
- McClure's contract

Trustee	Term
Kathleen McClaskey	3 Year Term – June 2009 to June 2012
Colleen Sliva	3 Year Term – June 2009 to June 2012
Mark Sisti	3 Year Term – June 2009 to June 2012
Gordon Welch (parent)	1 Year Term – June 2011 to June 2012
Adam St. Louis (parent)	1 Year Term – to June 2012
Kelly Loosigian (parent)	1 Year Term – to June 2012
John Turbyne	3 year term – to June 2012
Randy Welch	3 year term – May 2011 to June 2014
Open: 1-year term ending June 2012	