

Board of Trustees Meeting Official Minutes
June 16, 2012
5:45 p.m.

Present: Board Members - Kathleen McClaskey, John Turbyne, Adam St. Louis, Randy Welch, Kelly Loosigian, Colleen Sliva, and Gordon Welch. Principal Beth McClure (not a board member)

1. Call to Order 6:12
2. Secretary's Report
 - Meeting minutes from May 2, 2012
 - Corrections - none
 - Adoption - motion to approve Randy, second Gordon - passed
3. Treasurer's Report and Manifest
 - Financials - John reviewed – condition is sound
 - 2012/13 Final Budget Review and Approval - motion by Colleen second by Randy - passed
 1. work on furniture estimate
 2. phone system estimate
4. Fund Development
 - Fund Development Committee Progress –
 1. Letter to parents going out thanking and reminding of pledges
 2. \$13K so far (goal of 30K)
 - FIT Report –
 1. Middle school gathering this Friday
 2. Supplemented many fieldtrips
 3. Co-chairs in place for next year
5. Facilities Update
 - Facility expansion progress/timeline
 - i. Looking towards Sept 7th.
 - ii. Alternative in place for first week of school
6. Principal's Report
 - AYP update
 - i. Did not make AYP. – we do not have an appeal
 1. Students will be monitored and have incentives
 2. Start in Sept. prepping kids
 - Enrollment - at 214 projected 210 (1 opening in 7th, 7 in 8th)

7. Old Business
 - Principal's Contract - signed
 - Action items from May 2nd (see page 2)

8. New business
 - Strategic Plan
 - Board nominations
 - Departing Board Members

9. Action Items

Date of next meeting: Wednesday, Summer (TBD) 2012, 5:45 p.m. at 715 Riverwood Drive, Pembroke

Action Items from June 16, 2012:

- **Beth – self evaluation to Randy over Summer**
- **Beth and web committee to review web proposal June 26th**
- **Beth – Write an assessment policy – summer project**
- **Beth - Write a disciplinary policy – summer project**

Trustee	Term
Kathleen McClaskey	3 Year Term – June 2009 to June 2012
Colleen Sliva	3 Year Term – June 2009 to June 2012
Mark Sisti	3 Year Term – June 2009 to June 2012
Gordon Welch (parent)	1 Year Term – June 2011 to June 2012
Adam St. Louis (parent)	1 Year Term – to June 2012
Kelly Loosigian (parent)	1 Year Term – to June 2012
John Turbyne	3 year term – to June 2012
Randy Welch	3 year term – May 2011 to June 2014
Open: 1-year term ending June 2012	

Board Terms

Trustee seat	Term	Status	Dates
1	3 year term	Kathleen McClaskey	Open June 2012
2	3 year term	Colleen Sliva	Open June 2012
3	3 year term	Randy Welch	Open June 2014
4	2 year term	John Turbyne	Open June 2013
5	2 year term	Open	open
6	2 year term	Mark Sisti	Open June 2012
7 (parent)	1 year term	Gordon Welch	Open June 2012
8 (parent)	1 year term	Adam St. Louis	Open June 2012
9 (parent)	1 year term	Kelly Loosigian	Open June 2012