

Official
Board of Trustees Meeting
November 2, 2011
6:00 p.m.

Present: Board Members - Kathleen McClaskey, Colleen Sliva, John Turbyne, Kelly Loosigian, Mark Sisti, Randy Welch, and Gordon Welch. Principal Beth McClure (not a board member)

1. Call to Order 6:27
2. Secretary's Report
 - Meeting minutes from September 21, 2011
 - Corrections none
 - Motion to adopt by John second by Gordan
3. Treasurer's Report and Manifest
 - Board Instruction on Financials - next mtg, also discuss upcoming budget
4. Fund Development
 - Fund Development Committee Progress – Just a reminder to make your contribution to SFES, Inc. - percentages have not changed
 - SF Inc. Board – feasibility study for fundraiser for parents by Nov 30th
 - Talk about expanding board
 - Diane Connely a great resource – need to secure funds to pay for her services
 - FIT Report –
 - pancake fundraiser on Sunday Nov 6th at Applebees
 - online book fair with Usborn books
5. Facilities Update
 - Facility progress -
 - Classes moved into modular
 - Signed 1.53 loan commitment – still short 200K– Beth looking at options
 - Rebidding process started – due towards end of Nov.
 - Timeline on expansion – close on Nov 30th
6. Principal's Report
 - State Senators coming on the 28th with Silvia Larson
 - Met with Charter school oversight committee
 - Emergency management simulation held
 - IT intern working out great

7. Old Business

- Strategic Planning- met Nov.2nd.
 - Questionnaires to go out to SP group for review.
 - Board will next meet before Dec. meeting.
- Principal Evaluation/Reflection Update – feedback by Nov. 11th
- NECAP Policy – next meeting

8. Adjourn 7:20

Dates of next meeting: Wednesday December 7, 2011, 6:00 p.m. at 715 Riverwood Drive, Pembroke

Action Items from November 2, 2011:

John – financials review next meeting

Beth – Looking at options for additional funding with USDA

Beth – call Senators to see if press is okay for the 28th

Beth - confirm with Loraine Graciano that they have projections

Randy/Group – to collect feedback from group on Principal Evaluation by Nov 11th

Beth – NECAP policy for next meeting seek legal opinion

Beth – close the money market and put funds into the checking account

Welch – Look into references of modular companies and look at some existing unit

| Trustee | Term |
|------------------------------------|--------------------------------------|
| Kathleen McClaskey | 3 Year Term – June 2009 to June 2012 |
| Colleen Sliva | 3 Year Term – June 2009 to June 2012 |
| Mark Sisti | 3 Year Term – June 2009 to June 2012 |
| Gordon Welch (parent) | 1 Year Term – June 2011 to June 2012 |
| Adam St. Louis (parent) | 1 Year Term – to June 2012 |
| Kelly Loosigian (parent) | 1 Year Term – to June 2012 |
| John Turbyne | 3 year term – to June 2012 |
| Randy Welch | 3 year term – May 2011 to June 2014 |
| Open: 1-year term ending June 2012 | |