

Official
Board of Trustees Meeting Minutes
September 21, 2011
5:45 p.m.

Present: Board Members - Kathleen McClaskey, Colleen Sliva, John Turbyne, Kelly Loosigian, Adam St. Louis and Gordon Welch. Principal Beth McClure (not a board member)

1. Call to Order 5:55
2. Secretary's Report
 - Meeting minutes from August 17, 2011
 - Corrections - none
 - Motion to adopt by Silva second by Welch
3. Treasurer's Report and Manifest
 - Verbal numbers given by Beth
 - Financials - reading financial reports – quick lesson next meeting - JT
 - McClure to transfer funds from money market to checking
4. Fund Development
 - Fund Development Committee Progress – SFES Inc board met Sept. 8th 60% of board has contributed. Tasks assigned report back by next week. Next meeting Oct 5th.
 - SF board - 33% board contribution
 - FIT Report – no report available
5. Facilities Update
 - Facility progress – footings 9/22, ready to be occupied October 3rd
 - Total cost of rental approx. \$17K plus any additional months and break down \$9K
 - Timeline on expansion - if close on loan in Nov. still hope to be in new building at end of the year
 - Mortgage loan \$200,000 short; going to committee today.
 - John contact Sue and let Beth know if SF received 200K.
 - Gordon has looked into permanent modular structures as a backup - should get references and look at some existing structures.

6. Principal's Report

- School Start – new staff working out well
- MMS system working well, still entering information.
- 8 openings in 7th, 2 in 6th, total enrollment 173
- NH Charter school Association – good PR event
- Law passed for building aid, but there is a moratorium on building
- 2013 NECAP will change to Common Core
- Emergency management Center – SF is a simulation site - October 25th

7. Old Business

- Strategic Planning – reviewed stakeholder driven strategic planning process flow chart – looking at a three month time line. First meeting date is 5:00 October 19th.
- Principal Evaluation/Reflection Update - received from Randy

8. New business

- NECAP Policy – Should it be a requirement of enrollment at Strong Foundations? Discussed and Beth will get legal feedback
- Truancy Policy –
 - Remove #7 – school field trips from excused absences
 - 1. Motion to approve by Sliva , second by Gordon Welch, passed

9. Action Items from September 21, 2011:

McClure - Close the money market and put funds into the checking account

McClure – email Denise to send FIT report to Beth and Kathleen

Turbyne - John contact Sue and let Beth know.

Welch – Look into references of modular companies and look at some existing units

Turbyne – Get copy of appraisal sent to Beth

McClure – Get a set of drawings to Gordon for modular comps

Board – October 19th meeting to start at 6:00

Turbyne – Conduct a quick lesson on reading the financials

McClaskey – Contact Paul Leather about SF participating in Innovation Lab

Sliva – Contact Diane Connley about strategic planning

McClure – Need legal opinion on NECAP policy (possibly LGC)

10. Adjourn 7:41

Dates of next meeting: Wednesday October 19, 2011, 5:45 p.m. at 715 Riverwood Drive, Pembroke

Action Items from September 21, 2011:

Trustee	Term
Kathleen McClaskey	3 Year Term – June 2009 to June 2012
Colleen Sliva	3 Year Term – June 2009 to June 2012
Mark Sisti	3 Year Term – June 2009 to June 2012
Gordon Welch (parent)	1 Year Term – June 2011 to June 2012
Adam St. Louis (parent)	1 Year Term – to June 2012
Kelly Loosigian (parent)	1 Year Term – to June 2012
John Turbyne	3 year term – to June 2012
Randy Welch	3 year term – May 2011 to June 2014
Open: 1-year term ending June 2012	