

Board of Trustees Meeting minutes
May 2, 2012
5:45 p.m.

Present: Board Members - Kathleen McClaskey, Mark Sisti, Adam St. Louis, Kelly Loosigian, and Gordon Welch. Principal Beth McClure (not a board member)

1. Call to Order 6:03
2. Secretary's Report
 - Meeting minutes from March 21, 2012
 - Adoption -2012 motion made by Gordon, second Mark -passed
3. Treasurer's Report and Manifest
 - Financials - cash flow analysis done by John through end of August
 - i. Profit and loss budget July 2012-June 2013 showed a margin of 58K
 - 2012/13 Final Budget Presentation and Review - review and up for approval at next meeting
4. Fund Development
 - Fund Development Committee Progress – did not meet last month
 - FIT Report – coin drive over 2K, helping defray cost of field trip, family night in June
5. Facilities Update
 - Facility expansion progress/timeline – stump issue setback-cost 20K- 10 day setback, ready to pour footings this week, will have schedule by next meeting, extra inspections required approx 2K.
 - Blended rate of 4% (refinanced current building) will end up just over 5%
6. Principal's Report
 - Did not make AYP - did not meet growth projections in following:
 1. reading - for those with educational disabilities
 2. math – white students

Beth has started appeal process using alternate measurement options – due end of May

7. Old Business

- Strategic Planning - report at next meeting
- Principal Evaluation update – Beth would like to set goals for working with staff and data analysis. Beth to send Randy her self-evaluation.
- Website update – TBD

8. New business

- Review board terms in by-laws -
non-parent seats three 2yr terms – three 3yr terms
- Board nominations - nominations should be made next month
- Tech committee meeting – June 13 at 5:00
- Public comment -
 - i. Website not being used by parents for classroom info
 - ii. Provided better communication on SFCS Board mtgs

Vote to go into NP session
Motion Mark, second Adam – passed

9. Adjourn at 7:55

Dates of next meeting: Wednesday June 13, 2012, 6:00 p.m. at 715 Riverwood Drive, Pembroke

Action Items from May 2, 2012:

- **Beth – Self evaluation thoughts to Randy**
- **All – Look over projected budget – to be up for approval at next meeting**
- **Beth/Kelly - Marketing plan review - Website subcommittee meeting**
- **Beth – Write an assessment policy – summer project**
- **Beth - Write a disciplinary policy – summer project**
- **Kelly – make term chart**

Trustee	Term
Kathleen McClaskey	3 Year Term – June 2009 to June 2012
Colleen Sliva	3 Year Term – June 2009 to June 2012

Mark Sisti	3 Year Term – June 2009 to June 2012
Gordon Welch (parent)	1 Year Term – June 2011 to June 2012
Adam St. Louis (parent)	1 Year Term – to June 2012
Kelly Loosigian (parent)	1 Year Term – to June 2012
John Turbyne	3 year term – to June 2012
Randy Welch	3 year term – May 2011 to June 2014
Open: 1-year term ending June 2012	

Trustee seat	Term	Status	Dates
1	3 year term	Kathleen McClaskey	Open June 2012
2	3 year term	Colleen Sliva	Open June 2012
3	3 year term	Randy Welch	Open June 2014
4	2 year term	John Turbyne	Open June 2013
5	2 year term	Open	open
6	2 year term	Mark Sisti	Open June 2012
7 (parent)	1 year term	Gordon Welch	Open June 2012
8 (parent)	1 year term	Adam St. Louis	Open June 2012
9 (parent)	1 year term	Kelly Loosigian	Open June 2012