

# **Strong Foundations Charter School**

## **Board of Trustees Meeting Minutes**

April 18, 2018

5:30 p.m.

Present: Colleen Sliva, Mark Sisti, Chris Carrier, Mike Teunessen, Dina Condodemetraky Heather Warfield (by speakerphone), and Beth McClure, Secretary (not a board member)

1. Call to Order at 5:40 p.m.
2. Secretary's Report
  - Vote on Meeting minutes February 21, 2018: Motion to accept by Chris Carrier, second by Teunessen. Motion passed.
3. Treasurer's Report and Manifest
  - Vote on February reports: Motion to accept by Teunessen, second by Chris Carrier. Motion passed.
4. Principal's Report
  - Enrollment for next year: All grades full with a waiting list. Approximately 280 students expected for next year.
  - Training of staff: Megan Elphick and Rebecca Avery trained 14 staff in Crisis Prevention Intervention (CPI). It was a 14-hour voluntary training. McClure and Elphick will also receive ALICE training during the April vacation. It is train-the-trainer training that will allow them to train the staff.
  - Summer training: McClure will be doing an Orton-Gillingham training the last week of June and the first week of July. We have about 11 people registered, with many of them doing the practicum.
  - Plans for next year: The plan is to start with the site work on the new land so the students will have more playground area. Construction on the four classrooms will probably go through October, with occupancy in November. McClure plans to cycle middle-school students through for classes in the MPR so that students are only in the MPR for one class a day.
  - Principal's board appointment: McClure has served on the board of the Academy of Orton-Gillingham Practitioners and Educators for the past 3 years and is also on the Executive Committee. She is now the board president of the AOGPE. This provides some additional credibility and publicity for the school. Warfield suggested this should be on the website.
5. Old Business
  - Financing: The appraisal has come through high enough that financing is expected to be sufficient. McClure will meet with John Udaloy of Northway next week. Chicoine expects to have final number to McClure by next Tuesday.
  - Website: Firespring is loading the content from our current website onto the new website. McClure will then be able to update the content on the new website.

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- 2018-2019 Draft Budget: Carrier motioned to accept the budget as presented, second by Teunessen. Motion passed.
- 6. Public comment: None
- 7. New business
  - Board Members: Condodemetraky and Warfield are eligible for another parent term. Chris Carrier is not eligible for a parent term, but would serve a 3 Year Term. Warfield is willing to serve again next year. We could send out a request to parents about opportunities to volunteer for the board who have experience in business, financing, fundraising experience. Identify someone with pertinent experience in the community.
  - Volunteer opportunities should be advertised to families as part of the fall information packet.
- 8. Other business:
  - Update on Board Training Power Point: McClure and Warfield received Board Training Power Point that Meryl Levin from Mills Falls uses. When new board members are getting ready to start their terms, we will schedule a time to train.
- 9. Meeting adjourned at 6:07.

**Date of next meetings:** May 16, June 20 at 5:30 p.m. at 715 Riverwood Drive,  
Pembroke, NH

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Trustee	Term
Colleen Sliva	3 Year Term – July 2016 to Aug 2019
Mark Sisti	3 Year Term – Sep 2017 to Aug 2020
Mike Teunessen	3 Year Term – June 2016 to Aug 2019
Dina Condodemetraky (parent)	1 Year Term – Sep 2017 to Aug 2018
Chris Carrier (parent)	1 Year Term – Sep 2017 to Aug 2018
Heather Warfield (parent)	1 Year Term – Sep 2017 to Aug 2018
Open	3 year term – May 2015 to Aug 2018
Open	3 year term - Sep 2017 to Aug 2020
Sara Carrier	2 year term - Sep 2017 to Aug 2019