

Strong Foundations Charter School

Board of Trustees Meeting Minutes

September 20, 2017

5:30 p.m.

Present: Colleen Sliva, Mark Sisti, and Chris Carrier. Also present was Beth McClure, not a board member

1. Call to Order: The meeting was called to order at 5:32
2. Remembrance of Stephen Baker: The board acknowledged Stephen Baker's service on this board and appreciated all he contributed to Strong Foundations. The board held a moment of silence to remember Stephen Baker. His presence will be missed.
3. Board nomination, Sara Carrier: Sara Carrier was nominated by Chris Carrier for a regular two-year term (not a parent term) from September 2017 through August 2019. Seconded by Sisti. Motion passed.
4. Secretary's Report
 - Vote on Meeting minutes August 16, 2017. Motion to accept by Sisti, second by Sliva. Motion passed with one abstention.
5. Treasurer's Report and Manifest
 - Vote on August reports: Motion to accept by Sisti, second by Chris Carrier. Motion passed.
 - Sign quarterly report for DOE
 - Board to sign DOE 25 cover page. Although it was reviewed by the board prior to the Aug. 16 meeting, the cover page was not presented for signature.
6. Principal's Report
 - Enrollment 255
 - OG Observations: seven teachers have signed up for observations.
 - Working on updating evacuation plans and will bring changes to board when finalized. National Guard is having their legal department review whether they can be an evacuation site, but they are open to it. SAU #53 is willing to be an off-site evacuation location. A written MOU will be prepared.
 - Applying for Reading Specialist contract with NHDOE.
7. Old Business
 - Building: Modular third party inspection is the next step. 4th grade holding classes in MPR. Once done, a Certificate of Occupancy can be issued.
 - Financing: McClure will contact John Hamilton at Vested for Life for additional financing. It looks as though USDA is not a certainty at this time. John Udaloy will get an approximate number for their consideration in order to borrow the difference between what Northway will lend and what is needed to build the addition.
8. New business:
 - By-law revision: Proposed revision to be in Article 3.2A, revisions in bold: The Board shall consist of **[between five and]** nine persons. 25% or

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two of these persons shall be Parent Trustees, whichever is greater; and of the other **[three to]** seven persons beginning with the election at the annual meeting in 2009, no fewer than two of such other persons may be individuals who would be qualified to be elected as Parent Trustees. Motion to accept by Sisti to amend as proposed, second by Chris Carrier. Motion passes.

- Resolution to permit the Principal to sign for the CRDC loan: Motion to accept the resolution by Chris Carrier, second by Sisti. Motion passed.

9. Other business

10. Meeting adjourned at 5:49 p.m.

Date of next meetings: October 18, 2017 5:30 p.m. at 715 Riverwood Drive, Pembroke, NH

Trustee	Term
Colleen Sliva	3 Year Term – July 2016 to Aug 2019
Mark Sisti	3 Year Term – Aug 2017 to 2020
Mike Teunessen	1 Year Term – June 2016 to Aug 2019
Open (parent)	1 Year Term – Sep 2017 to Aug 2018
Chris Carrier (parent)	1 Year Term – Sep 2017 to Aug 2018
Open Parent term	1 Year Term – Sep 2017 to Aug 2018
Open	3 year term – May 2015 to Aug 2018
Open	3 year term - Sep 2017 to Aug 2020
Sara Carrier	2 year term - Sep 2017 to Aug 2019