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## School Reopening Plan Approved 8/3/20

Purpose: The purpose of this reopening plan is to provide flexible guidance to staff and families. It will help stakeholders prepare physically and emotionally for their return to school. It will outline policies that must be prepared in advance of the school year. The plan begins with Phase I, which is the first step towards in-person learning. If required, Strong Foundations is prepared to return to full remote learning. A remote learning option will be provided for students whose families have determined the need to do so or who do not wish to follow the SFCS Health Management expectations, until SFCS enters Phase III.

### Guiding principles and beliefs:

- Safety: The safety of our students, staff, and families is our first priority.
- Schools need to reopen for the well-being and development of our students.
- Remote learning is not the best replacement for in-person teaching and learning, and our students deserve an excellent education.
- We support educational equity and personalization of learning for all students. We will support the emotional well-being of students and staff, as the experiences of the pandemic have had a psychological impact on our community.
- We acknowledge that policies and actions are intended to mitigate risk. No set of actions can completely eliminate risk. This reopening plan outlines precautionary measures to minimize that risk where possible, including asymptomatic transmission.

- Policies should be practical, feasible, and appropriate for a child's and adolescent's developmental stage.
- Policies will be communicated in languages other than English as needed.
- Policy considerations should start with a goal of having students physically present in school.
- Information from public health sources is being updated as we learn more, and therefore our response must be dynamic.
- Flexible and responsive: This plan will be flexible based on individual needs of students and staff who present a properly documented medical restriction from returning to school. It will also respond to the level of viral transmission in our school and changing conditions as guided by public health and emergency management officials.
- SFCS will follow the restrictions of NH DHHS, the Governor's emergency orders, and the guidance of the NH DOE as it applies to our population. As a result, movement between phases is not necessarily sequential, and we may move forward or backward between phases.

Remote learning available for any student until the pandemic is over.	<p align="center"><b>Phase I</b>  <b>Available: Hybrid and Full Remote</b>  <b>(Projected model for re-opening)</b></p>	<p align="center"><b>Phase II</b>  <b>Available: Hybrid with increased in-person and Full Remote</b></p>	<p align="center"><b>Phase III</b>  <b>Return to full in-person</b></p>
<p><b>Teaching and Learning</b>            Phased approach to reopening: Note that although it may be sequential, conditions may require moving back and forth through phases. Remote for all students is also an option in the case of</p>	<p>Phase I: A/B cohorts, 2 in-person days, 3 remote days, full remote learning available.            Cohort A: In-person Mon./Wed.            Cohort B: In-person Tue./Thu.            (Will re-evaluate at 6 weeks to determine whether to move to Phase II. If conditions are not met, will remain at Phase I and re-evaluate every two weeks. Decisions will be responsive to conditions at that time and long-term trends.)</p>	<p>Phase II: All students who are in-person attend 4 days, 1 remote day. Full remote learning available            (Conditions will be monitored daily.)</p>	<p>Phase III: All students in person 5 days a week.            (Target to begin Phase III: three weeks after a vaccine is widely available in NH.)</p>

severe and widespread COVID infection in the State of NH.			
<b>Health Management:</b> Decision basis for entering new phase	NH DHHS restrictions (based on CDC), NH DOE Guidelines, American Academy of Pediatrics Guidance for School Re-entry provided guidelines.	No COVID cases in school, steady or decreasing hospitalizations, decreasing death rate in NH  Follow NH DHHS restrictions (based on CDC), NH DOE Guidelines	Guidance from NH DHHS, NH DOE, and/or other local government agencies
<b>Teaching and Learning:</b> Parent and Student Expectations for Attendance	Students working remotely will check in at the beginning of the school day. Middle school students will check in at the beginning of the day with their Advisory teacher on remote learning days in order to be counted present.  Parents will agree not to record classes provided remotely.	Continue	Attendance handled normally
<b>Teaching and Learning:</b> Course offerings	All courses, including Art, Music, and P.E. will be offered and required of all students.	Continue	Continue
<b>Teaching and</b>	Accommodations for 504s and IEPs,	Continue	Accommodations,

<b>Learning:</b> Learning personalization	services, and enrichment will be provided to students who are working in person and remotely. Remote services may be dependent on support at home depending on the student.		services, and enrichment will be provided to students.
<b>Health Management:</b> PPE requirements	Masks required indoors at all times in common areas such as hallways and bathrooms, and in classrooms. Students will have scheduled mask breaks and will not have to wear a mask when outside and able to maintain social distancing of 6 feet.	Continue	No face coverings required
<b>Health Management:</b> Social Distancing	Students maintain 3-6 feet from each other. Adults maintain 6 feet from students when practicable. Adults must stay 6 feet from each other because adult to adult transmission is higher risk. <sup>1</sup> Adults who are closer than 6 feet to students must wear a mask and will be provided a face shield as additional protective layer (if desired) and use a desk or table barrier when seated at tables.	Continue	Normal pre-pandemic social and academic interaction
<b>Health Management:</b> Visitors	Limit unnecessary visitors into the building. Visitors must be screened before entering the building and must wear masks. Staff to meet parents outside when possible. Outside service providers will be allowed.	Continue	Visitors will be allowed into the building

<p><b>Logistics:</b> Arrival</p> <p>(Parents will screen children for symptoms before leaving home.)</p>	<p>Students will enter through different entrances and proceed to their classrooms. Readiness and 1st Grade students will enter through the front door. 2nd and 3rd will enter through the side door. 4th grade will go directly to the modular. 5th grade will enter through the double glass doors near the flower garden. Middle school students will enter through the fire door near the flower garden and proceed to their classroom. Students who are late will enter through the front door and proceed to the office.</p>	<p>Continue</p>	<p>Arrival and entrance will be as normal.</p>
<p><b>Logistics:</b> Scheduling days of attendance</p>	<p>During Phase I, students will attend in family groups and carpool groups.</p>	<p>NA</p>	<p>NA</p>
<p><b>Logistics:</b> Dismissal</p>	<p>Middle school students will have outdoor dismissal in cohorts and will exit along the west side of the building. In case of inclement weather, students will be dismissed from their classrooms and exit through the fire door.</p> <p>Elementary students will be dismissed from their classrooms.</p>	<p>Continue</p>	<p>Students may be dismissed together.</p>
<p><b>Logistics:</b> Location of belongings</p>	<p>Students will bring a minimum of belongings to school, and they will be stored within the classroom as much as</p>	<p>Continue</p>	<p>Students may use lockers and hooks in the hallway to store</p>

	possible.		belongings.
<b>Logistics:</b> Recess	Students will have staggered recesses by grade level. Face masks will not be required outside. Students will re-enter by the door closest to their classroom. Students will form lines “airplane arms apart.” Doors will be propped or held open by one person standing behind the door. All will use hand Sanitizer upon their re-entry into the classroom, then put on a mask per protocol.	Continue	NA
<b>Logistics:</b> Additional outdoor time	Staff will be encouraged to take students outside for learning opportunities. Masks will not be required for outside learning opportunities as long as individuals are socially distanced.	Continue	Continue to look for outdoor learning opportunities.
<b>Logistics:</b> Before and after school care	Request parents notify of need for care in advance for cohort planning.  Use MPR for before and after school care to allow for social distancing, sanitization, and ease of access to outdoors and bathrooms.  Before care students to be dropped off at the MPR door.  After care students to be limited to 10 students per room.	Continue	Resume previous policies for before and after school care.

<p><b>Logistics:</b> Extended student absences as a result of Health policies</p>	<p>Students attending in a hybrid model may need to be absent due to monitoring of symptoms or quarantining. These students will access the remote learning option.</p>	<p>Continue</p>	<p>NA</p>
<p><b>Logistics:</b> Staffing</p>	<p>As much as possible, staff will be expected to report in person to school so they may work with the in-person students and assist with supervision. SFCS will comply with the Families First Coronavirus Response Act (FFCRA), the Family and Medical Leave Act (FMLA), and the Americans with Disabilities Act (ADA). Telework or a combination of in-person and telework will be considered for staff members whose situations require it based on law and based on the feasibility of such accommodations.</p>	<p>Continue</p>	<p>Follow applicable laws</p>
<p><b>Facilities:</b> Cleaning</p>	<p>Additional custodial time to sanitize high touch surfaces from 10:45-2:45 and again after dismissal. A cleaning schedule will be followed.</p> <p>Floors will be sanitized after school each day.</p> <p>Within classrooms, staff will be provided with face masks and gloves for wiping down surfaces such as desks, tables, and chairs. Students will not be expected to</p>	<p>Continue</p>	<p>Continue</p>

	disinfect surfaces.		
<b>Facilities:</b> Indoor air quality	Every room, including staff bathrooms and multi-student bathrooms will have an air purifier with filters and a UV light. Specifications for the air purifiers will meet or exceed the square footage of the room they are servicing. Filters and bulbs will be replaced according to manufacturer's instructions.	Continue	Continue
<b>Health Management:</b> Parent and Student Expectations	<p>Parents will screen their children before leaving home.</p> <p>Parents will keep children home if they have symptoms, following the updated illness policy.</p> <p>If students have symptoms, parents will pick up their child promptly. This policy is stricter than typically due to NH State public health guidance.</p> <p>Families with students attending in person will support SFCS Health Management policies. Full remote option is available for families who do not.</p>	Continue	Continue
<b>Health Management</b> Staff Expectations	If staff have symptoms, they will stay home. If possible, staff will teach class remotely while at home. An in-person staff member will assist with the students who	Continue	Continue



	are physically present.		
<b>Health Management:</b> Cohorts of students	Students will remain in cohorts in the same classroom. Staff will move between classrooms.	Continue	A decision will be made regarding maintaining cohorts for the balance of the school year by SFCS administration in consultation with staff.
<b>Health Management:</b> Cohorts of staff	<b>As much as possible,</b> a second person will be in each classroom so there is continuity of staff if one member of the team is out, leaves the room, or needs to teach remotely due to an absence with no symptoms. Substitutes or paraprofessionals will be the second person in their class with the teacher. If needed to substitute, they will generally be assigned to the same grade range (R-2, 3-5, 6-8). Art and Music teachers will teach remotely because otherwise they would interact with all cohorts. PE will be taught outside. In case of inclement weather, PE will be taught remotely.	Continue	Continue for 2020-2021 school year except Specials teachers will not teach remotely
<b>Health Management:</b> Cohorts for services	Students who need to be removed from their cohorts for services will remain with other members of their cohort as much as possible. Physical tabletop barriers will be used for services and additional disinfection of surfaces and materials will	Continue	NA

	occur. Hand sanitizer will be used before and after services.		
<b>Health Management:</b> Quarantine trigger for individuals	#1: Travel outside of New England or air travel (14 days) #2: Positive for COVID-19 10 days from symptom onset with resolution of symptoms and at least 72 hours from last fever without fever reducing medicine (most-up-to- date guideline on 7/28/20) #3: Close prolonged contact with a positive case (14 days) #4 Demonstrates a symptom but not tested 10 days from symptom onset with resolution of symptoms and at least 72 hours from last fever without fever reducing medicine (most-up-to- date guideline on 7/28/20)	Continue	NA
<b>Health Management:</b> Quarantine trigger for cohorts	Documented or presumed instance of positive case within cohort (2-5 days for cleaning of room per CDC <sup>3</sup> . The DHHS will be contacted for further guidance on length of quarantine needed.)	Continue	NA
<b>Health Management:</b> Quarantine trigger for school	Multiple instances of positive cases in different cohorts, either documented or in the process of being tested (2-5 days for deep cleaning of school <sup>3</sup> . The DHHS will be contacted for further guidance on length of quarantine needed.)	Continue	NA

<p><b>Health Management:</b> Health and Wellness policies and procedures</p>	<p>The school nurse will update illness policies and procedures, requesting support from administration as needed. Updated policies will be completed by August 7, 2020.</p>	<p>Illness policies and procedures will be updated in response to new information related to the pandemic.</p>	<p>Normal process for updating policies and procedures will be followed.</p>
<p><b>Health Management:</b> Health and Wellness sharing of policies and procedures (Staff and Families)</p>	<p>Staff will be trained in updated health and wellness policies and procedures prior to the opening of school.</p> <p>Staff and student handbooks will include updated information.</p> <p>Families will be informed of and required to follow updated health and wellness policies.</p>	<p>As updates are developed, staff and families will be provided with them through email and updates to the handbooks.</p>	<p>Continue</p>
<p><b>Technology:</b> Technology devices</p>	<p>Students will use the same device and will not share devices.</p>	<p>Continue</p>	<p>If moving between classrooms, students must wash or sanitize hands before accessing a device.</p>
<p><b>Technology:</b> Technology access</p>	<p>Students may borrow their school device for remote learning provided the device is insured and the student has a padded carrying case for the device only.</p>	<p>Continue</p>	<p>Continue</p>
<p><b>Technology:</b> Internet access</p>	<p>For educational equity, students will need access to the internet for remote learning. If students do not have access, SFCS will work with families to resolve that problem.</p>	<p>Continue</p>	<p>Continue</p>

<p><b>Social/Emotional Support:</b> Health and Wellness for students</p>	<p>Staff will inform Guidance Counselors of needs for student or staff support. Confidentiality policies, including FERPA, will be followed.</p>	<p>Continue</p>	<p>Continue</p>
<p><b>Communication:</b> With staff</p>	<p>Staff will be kept up to date regarding anticipated or required changes in policies in response to the pandemic. As practicable, staff will be informed first of communications to families.</p>	<p>Continue</p>	<p>Continue</p>
<p><b>Communication:</b> With families</p>	<p>Families will receive written and sometimes video communication. Written communication will be provided in the preferred language of families.</p>	<p>Continue</p>	<p>Continue</p>
<p><b>Communication:</b> With the Board of Trustees</p>	<p>The Board will receive copies of communication to stakeholders as it relates to school responses to the pandemic.</p>	<p>Continue</p>	<p>NA</p>
<p><b>Communication:</b> For emergencies</p>	<p>The Emergency Operations Plan (EOP) will be updated before the August board meeting to include procedures applicable to the pandemic and other infectious diseases. It will be shared with local emergency management officials.</p>	<p>The EOP will continue to be followed and updated as needed.</p>	<p>Continue</p>

## References:

- 1) American Academy of Pediatrics (updated 6/25/20). COVID-19 Planning Considerations: Guidance for School Re-entry.  
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- 2) Center for Disease Control and Prevention (updated 5/19/20). Considerations for Schools.  
<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>
- 3) Center for Disease Control and Prevention (updated 6/3/20). K-12 Schools and Childcare Programs.  
<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools-faq.html>
- 4) Occupational Safety and Health Act. Guidance on Preparing Workplaces for COVID-19. Retrieved July 5, 2020.  
<https://www.osha.gov/Publications/OSHA3990.pdf>
- 5) SAU 19 COVID-19 Reopening Framework for the 2020/2021 school year (May 18, 2020).
- 6) Vermont Agency of Education and the Vermont Department of Health (June 17, 2020). A Strong and Healthy Start.  
<https://education.vermont.gov/sites/aoe/files/documents/edu-vdh-guidance-strong-healthy-start-school-health-rev-20200617.pdf>
- 7) NH Department of Health and Human Services(updated daily). Covid-19 Summary Dashboard.  
<https://www.nh.gov/covid19/dashboard/summary.htm>
- 8) U.S. Department of Labor. “Families First Coronavirus Response Act: Employer Paid Leave Requirements.”  
<https://www.dol.gov/agencies/whd/pandemic/ffcra-employer-paid-leave> (Retrieved July 26, 2020).
- 9) U.S. Department of Labor. “Family and Medical Leave Act.” <https://www.dol.gov/agencies/whd/fmla> (Retrieved July 26, 2020).
- 10) U.S. Equal Employment Opportunity Commission. “What You Should Know About COVID-19 and the ADA, the Rehabilitation Act, and Other EEO Law.” (Updated June 17, 2020).  
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